

PHARMACY COUNCIL OF INDIA

Standard Inspection Format (S.I.F) for institutions conducting B. Pharm

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-B)

To be filled up by P.C.I.

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No. :

NAME OF THE INSPECTORS: 1.
(BLOCK LETTERS)

2.

PART – I

A - GENERAL INFORMATION

A – I.1 Name of the Institution: Complete Postal address: STD code Telephone No. Fax No. E-mail	Jayamukhi Institute of Pharmaceutical Sciences Moqdumpuram (Vill), Chennaraopet (Mdl), Via Narsampet, Dist. Warangal – 506 332. 08718 222568 222569 admin@jits.in
Year of Establishment	2007
Status of the course conducting body: Government / University / Autonomous / Aided / Private (Enclose copy of Registration documents of Society/Trust)	Private (Society registration documents enclosed)
A – I.2 Name, address of the Society/Trust/ Management (attach documentary evidence) STD Code: Telephone No: Fax No: E-mail Web Site:	Jayamukhi Educational Society # 2-2-457, Ramnagar, Hanamkonda, Warangal. 0870 2455144 2455542 jips.principal@gmail.com www.jits.in
A – I.3 Name, Designation and Address of person to be contacted by phone STD Code Telephone No Office Residence Mobile No. Fax No E-Mail	T.V.R.Narasimha Reddy , Joint Secretary #H.No:2-9-225/13, Vikas nagar, Hanamkonda, Warangal 0870 2455277 08718-222568 0870-2455277 98496-26969 0870-2455542 admin@jits.in
A – I.4 Name and Address of the Head of the Institution	Dr. B.Chadra shekhar Reddy # 503, Subhadra residency, Hanamkonda – 506 001.

Signature of the Head of the Institution

Signature of the Inspectors

A –I. 5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. Details of Affiliation Fee Paid

Name of the Course	Affiliation Fee paid up to	Receipt No	Dated	Remarks of the Inspectors
B.Pharm	2016-17	021444	28.09.2015	
B.Pharm	2017-18	314026	26.08.2016	

b. APPROVAL STATUS:

Name of the Course	Approved up to	In take Approved and Admitted	PCI	STATE GOVERNMENT	UNIVERSITY	Remarks of the Inspectors
B. Pharm	2015-16	Approval Letter No and Date	32-773/2013-PCI/1505-11 &28/04/2014	GO Ms.No 166 Dt: 10/09/2007	JNTUH, HYDERABAD	
		Approved Intake	60			
		Actually Admitted	28			
B. Pharm	2016-17	Approval Letter No and Date	32-773/2013-PCI/1505-11 &28/04/2014	GO Ms.No 166 Dt: 10/09/2007	JNTUH, HYDERABAD	
		Approved Intake	60			
		Actually Admitted	40 (Admn.Under Progress)			

c. STATUS OF APPLICATION

COURSES INSPECTED FOR					
Faculty / Subject	Extension of Approval		Increase in Intake of Seats		Remarks Current Intake
B. Pharm	Yes	-	Yes	-	60

Note: Enclose relevant documents

A –I. 6

Whether other Educational Institutions/Courses are also being run by the Trust / Institution in the same Building / campus? If Yes, Give Details

Yes

No

Signature of the Head of the Institution

Signature of the Inspectors

A – I. 6 a

Status of the Pharmacy Course:	
Independent Building	<input checked="" type="checkbox"/>
Wing of another college	<input checked="" type="checkbox"/>
Separate Campus	<input checked="" type="checkbox"/>
Multi Institutional Campus	<input checked="" type="checkbox"/>

Examining Authority: With complete postal Address Telephone No. and STD Code. Email:	Registrar JNTU-Hyderabad, Kukatpally, Hyderabad-500085 040 23158661
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B - DETAILS OF THE INSTITUTION

B –I .1 Name of the Principal		Dr. B.Chadra shekhar Reddy			
Qualification/ Experience	Qualification*		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M.Pharm	M.Pharm (Pharmaceutics)	15 years, out of which 7 years as Prof. / HOD	14 years	
	Ph.D.	Ph.D.	10 years, out of which at least 05 years as Asst. Prof		

* Documentary evidence should be provided: (Copies of certificates enclosed)

B –I .2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied / Not Complied	Intake reduced/Stopped in the last 03 years*
B. Pharm	04/12/2013	Compliance report sent through our office Ref. no.JIPS/2014/45: Dt. On 10-02-2014 in response to deficiencies pointed out by PCI.	Complied	NO

* Document Enclosed

Signature of the Head of the Institution

Signature of the Inspectors

B –I .3

Status of Governing Council	Society
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

B –I .4**Pay Scales:**

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	✓ AICTE /UGC/State Govt. Yes	No	No	No	
Non-Teaching Staff	✓ State Government Yes	Yes	No	Yes	

B –I .5**B. Pharm Course: Admission Statement for the Past Three Years**

ACADEMIC YEAR	Year 2014-15	Year 2015-16	Year 2016-17
Sanctioned	60	60	60
No. of Admissions	35	28	40 (Admn. Under Progress)
Unfilled Seats	25	32	-
No. of Excess Admissions	Nil	Nil	Nil

B –I .6**Academic information: Percentage of UG results for the past three years based on University Calendar**

ACADEMIC YEAR	Year 2014-15	Year 2015-16	Year 2016-17
1 st year	64	08	-
2 nd year	62	13	-
3 rd year	56	14	-
Final year	-	44	-
Pass % (Final Year)	-	44	-

B – II**Co – Curricular Activities / Sports Activities**

Whether college has NSS Unit (Yes/No)? If no give reasons	Yes
NSS Programme Officer's Name	Mr B THIRUPATHY
Programme conducted (mention details)	Medical camp Blood donation White wash to school building etc.,in neighbouring village
Whether students participating in University level cultural activities / Co- curricular/sports activities	Yes
Physical Instructor	Available

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Signature of the Inspectors

Sports Ground	Shared
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C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list) : Funds allotted by the society

C .2 Please provide following Information: Income and Expenditure sheet enclosed for three years

Receipts			Expenditure			Remarks of the Inspectors
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants a. Government b. Others		CAPITAL EXPENDITURE			
2.	Tuition Fee	5869600.00	1.	Building	322870.00	
3.	Library Fee	----	2.	Equipment		
4.	Sports Fee	--	3.	Others		
5.	Union Fee	---	REVENUE EXPENDITURE			
6.	Others		1	Salary	2240205.00	
			2.	MAINTENANCE EXPENDITURE		
				i	College	
				ii	Others	200003.00
			3.	University Fee (If any)	251500.00	
			4.	Apex Bodies Fee		
			5.	Government Fee		
			6.	Deposit held by the College		
			7.	Others		
			8.	Misc.Expenditure		
			Total		2691708.00	

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (B. Pharm courses) : **Available**
 ✓
 a) 2.5 acres District HQ/Corporation/Municipality limit
 b) 0.5 acre for City / Metros
- b. Building : **Own**
- c. Land Details to be in name of Trust and Society
 Records to be enclosed
 Sale deed : **Enclosed**
- d. Building:
 i) Approved Building plan, to be Enclosed : **Enclosed**
- e. Total Built Area of the college building in Sq.mts : Built up Area 4433 Sq.mtr.
 Amenities and Circulation Area 1542 Sq.mtr.

2. Class rooms:

Total Number of Class rooms provided at the end of 4 Year Course

Class	Required Nos	Available Nos	Required Area * for each class room	Available Area in Sq.mts	Remarks of the Inspectors
B. Pharm	04	08	90 Sq. mts each (Desirable) 75 Sq. mts each (Essential)	85X08=680 Sq. mts	

(*To accommodate 60 students).

3. Laboratory requirement at the end of 4 Years

Sl. No.	Infrastructure for	Requirement as per Norms	Available No. & Area in Sqmts	Remarks/ Deficiency
1	Laboratory Area for B.Pharm Course (12 Labs)	90 Sq.mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts– Essential	10 Nos Laboratories (110Sq.mts each) 3 Nos Preparation room (35.9 Sq.mts each)	
2	Pharmaceutics Pharmaceutical Chemistry Pharmaceutical Analysis Pharmacology Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Total no. Laboratories for B.Pharm course	03 Laboratories 02 Laboratories 01 Laboratory 02 Laboratories 01 Laboratories 01 Laboratory 10 Laboratories	3 Nos x 110Sq.mtr 2 Nos x 110 Sq.mtr 2 Nos x 110Sq.mtr 2 Nos x 110Sq.mtr 1 Nos x 110 Sq.mtr 1 Nos x 110 Sq.mtr 10 Laboratories	
3	Preparation Room for each lab (One room can be shared by two labs, if it is in between two labs)	10 sqmts (minimum)	3 Nos x 35.9 Sq.mtr	
4	Area of the Machine Room	80-100 Sq.mts	150 Sq.mtr.	

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Signature of the Inspectors

5	Central Instrumentation Room - 1	80 Sq.mts with A/ C	83 Sq.mtr.	
6	Store Room – I	1 (Area 100 Sqmts)	101 Sq.mtr.	
7	Store Room – II (For Inflammable chemicals)	1 (Area 20 Sqmts)	44 Sq.mtr.	

***Number of laboratories required for entire course of 4 years.**

† The Institutions will not be permitted to run the courses in rented building on or after 31.12.2008

- All the Laboratories should be well lit & ventilated– **All the labs are well ventilated.**
- All Laboratories should be provided with basic amenities and services like exhaust fans and fume chamber to reduce the pollution wherever necessary – **Exhaust fans, fuming cup boards are provided adequate number.**
- The work benches should be smooth and easily cleanable preferably made of non-absorbent material - **Adequate work benches with non-chemical absorbent vitrified tiles surface are provided.**
- The water taps should be non-leaking and directly installed on sinks. Drainage should be efficient – **Drainage, water taps are well fitted.**
- Balance room should be attached to the concerned laboratories – **Balance room, preparation rooms are attached to the labs.**

4. Administration Area:

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Principal's Chamber	01	30 Sq.mts	1 No.	234 Sq.mts	
2	Office – I - Establishment	01	60 Sq.mts	1 No.		
3	Office – II – Academics					
4	Confidential Room					

5. Staff Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks / Deficiency
				No.	Area in Sqmts	
1	HODs for B.Pharm Course	Minimum 4	20 Sqmts x 4	4 Nos	80 Sq. mts.	
2	Faculty Rooms for B.Pharm course		10 Sqmts x n (n=No of teachers)	1 No.	180 Sq. mts.	

6. Museum, Library, Animal House and other Facilities

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Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq.mts	
1	Animal House	01	80 Sqmts	1 No.	85 Sq.m	
2	Library	01	150 Sqmts	1 No.	155Sq.m	
3	Museum	01	50 Sqmts (May be attached to the Pharmacognosy lab)	1 No.	50 Sq.m	
4	Auditorium / Multi Purpose Hall (Desirable)	01	250-300 seating capacity	---	---	
5	Seminar Hall	01		1 No.	147 Sq.mtr.	
6	HerbalGarden (Desirable)	01	Adequate Number of Medicinal Plants	1 No.	1 Acre	

7. Student Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks of the Inspectors
				No.	Area in Sq.mts	
1	Girl's Common Room (Essential)	01	60 Sq.mts	1 No.	72 Sq.mtr.	
2	Boy's Common Room (Essential)	01	60 Sq.mts	1 No.	72 Sq.mtr.	
3	Toilet Blocks for Boys	01	24 Sq.mts	2 No.	2(48 Sq.mtr.X 2=96 Sq.mtr.)	
4	Toilet Blocks for Girls	01	24 Sq.mts	2 No.	2(48 Sq.mtr.X 2=96 Sq.mtr.)	
5	Drinking Water facility – Water Cooler (Essential)	01	---	1 No. (300 Litres)	5 Sq.mt.	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/ Room Single occupancy	01 (Rented building)	100 Sq.mtr	
7	Girl's Hostel (Desirable)	01	9 Sq. mts / Room (single occupancy) 20 Sqmts / Room (triple occupancy)	01 (Rented building)	115 Sq.m.	
8	Power Backup Provision (Essential)	01		01 (82.5 KVA)	30 Sq.mt.	

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8. Computer and other Facilities:

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq. mts	
Computer Room	01 (Area 75Sqmts)	1 No.	150 Sq.mtr.	
Computer (Latest Configuration)	1 system for every 10 students	80 Nos	150 Sq.mtr.	
Printers	1 printer for every 10 computers	4 Nos	12 Sq.mtr.	
MultiMedia Projector	01	01	4 Sq.mtr.	
Generator (5KVA)	01	01 (82.5 KVA)	30 Sq.mt.	

9. Amenities (Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/ Deficiency
		No.	Area in Sq. mts		
Principal quarters	80 Sq. mts	---	---	-NA-	
Staff quarters	16 x 80 Sq. mts	---	---	-NA-	
Canteen	100 Sq. mts	1 No.	110 Sq.mtr	Available	
Parking Area for staff and students	---	---	500 yards	Available	
Bank Extension Counter	---	---	---	ATM Available	
Co operative Stores	---	---	---	-NA-	
Guest House	80 Sq. mts	1 No.	60 Sq.mtr	Available	
Transport Facilities for students	---	---	---	College buses (Fleet of own vehicles Available)	
Medical Facility (First Aid)	---	---	---	First Aid kits Available	

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Signature of the Inspectors

10. A. Library books and periodicals

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles (No)	Minimum Volumes (No)	Available		Remarks of the Inspectors
				Title	Numbers	
1	Number of books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	427	4445	
2	Annual addition of books	---	100 to 150 books per year	100	100	
3	Periodicals Hard copies / online	---	10 National 05 International periodicals	51 National 51 International		
4	CDS	---	Adequate Nos	Available adequate		
5	Internet Browsing Facility	---	Yes/No (Minimum ten computers)	Available	10 Systems	
6	Reprographic Facilities: Photo Copier Fax Scanner	---	01 01 01	Available	01 No. 01 No. 01 No.	
7	Library Automation and Computerized System : Available					
8	Library Timings: 9.30 A.M to 5:00 PM					

10.B. Library Staff:

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M. Lib	1	1	
2	Assistant Librarian	D. Lib	1	1	
3	Library Attenders	10 +2 / PUC	2	2	

Signature of the Head of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum:

1. Student Staff Ratio: 60:1 Theory 20:1 Practicals **Remarks of the Inspectors**

(Required ratio --- Theory → 60:1 and Practical's → 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

2. Scheme of B. Pharm Course: Semester

3. Date of Commencement of session / sessions:

Commencement	Completion
13/06/2016	01/12/2016

4. Vacation: Summer: No of Days Winter: No of Days

5. Total No. of working days:

6. Time Table:
Time Table for B. Pharm course Enclosed Yes No

7. Whether the prescribed numbers of classes are being conducted as per university norms

B.Pharm I Year

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
Dispensing & General pharmacy	75	74	90	90	30	
Pharmaceutical Inorganic chemistry	75	72	90	90	30	
Pharmaceutical organic chemistry-I	60	58	90	87	29	
Remedial Maths	75	71	-	-	--	
APHE	60	57	90	87	29	
EMS	60	58	90	87	29	

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Signature of the Inspectors

B.Pharm II Year- I & II-SEM

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PUO-I	63	62	0	0	0	
POC-II	64	62	90	87	29	
SMCA	66	62	87	84	28	
PP-I	66	65	90	90	30	
APP	64	62	87	87	29	
PUO-II	64	62	87	84	28	
COGNOSY-I	65	64	90	90	30	
PP-II	66	65	93	90	30	
ES	65	64	0	0	0	
BIOCHEMISTR Y	66	64	90	87	29	
GS	0	0	90	87	29	

B.Pharm III Year I & II SEM

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
MC-I	67	67	90	87	29	
PT-II	65	64	90	84	28	
COLOGY –II	67	67	87	84	28	
CNP	65	64	90	87	29	
PJ	64	62	0	0	0	
AEC	0	0	87	87	29	
PA-I	64	62	90	90	30	
PM	62	62	87	84	28	
COGNOSY-II	65	65	90	87	29	
PT-I	63	62	90	90	30	
COLOGY-I	65	64	0	0	0	

Signature of the Head of the Institution

Signature of the Inspectors

B.Pharm IV Year I &II SEM

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conduc ted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PA-II	60	58	90	87	29	
BP &PK	60	58	90	84	28	
COLOGY-III	58	56	87	87	29	
MC-II	60	57	90	87	29	
PH.ADM.	60	60	0	0	0	
NDDS &RA	60	56	90	87	29	
BIOTECHNOLO GY	58	57	90	90	30	
MC-III	60	58	90	87	29	
COGNOSY-III	60	60	87	87	29	
CPT	60	56	0	0	0	

**8 . Whether Tutorials are being conducted
(if any, as per university norms)**

Yes

No

✓ ✓

**9. Number of Guest Lectures / Seminars / Workshops / Symposia / Presentations conducted during last
Three years.**

A.

Name of the Event	Year 2014-15	Year 2015-16	Year 2016-17
Guest Lectures	1	2	2
Seminars	0	1	1
Workshops	-	-	-
Symposia	-	-	-

B. Papers Presented / Published during last three years

	Year 2014-15		Year 2015-16		Year 2016-17	
	National	International	National	International	National	International
Published	4	4	3	2	2	2
Presented	1	4	7	2	10	-

Signature of the Head of the Institution

Signature of the Inspectors

10. Whether Internal Assessments are conducted periodically as per university norms

Yes No

Class	I Sessional Dates DD/MM/YY		II Sessional Dates DD/MM/YY		III Sessional Dates DD/MM/YY		Remarks of the inspector
	Theory	Practical	Theory	Practicals	Theory	Practicals	
I B. Pharm	12/10/2015	12/10/2015	04/01/2016	04/01/2016	28/03/2016	04/04/2016	
II B. Pharm	01/02/2016	01/02/2016	18/04/2016	25/04/2016	18/04/2016	25/04/2016	
III B.Pharm	01/02/2016	01/02/2016	18/04/2016	25/04/2016	18/04/2016	25/04/2016	
IV B.Pharm	01/02/2016	01/02/2016	18/04/2016	25/04/2016	18/04/2016	25/04/2016	

11. Whether Evaluation of the internal assessments is Fair Yes No

Class	No. of Candidates scored more than 80%		No. of Candidates scored between 60 - 80%		No. of Candidates scored between 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
I B.Pharm	11.00	0.00	13.00	21.00	0.00	3.00	0.00	1.00	
II B.Pharm	8.00	16.00	22.00	14.00	0.00	0.00	1.00	1.00	
III B.Pharm	4.00	7.00	31.00	29.00	0.00	0.00	3.00	2.00	
IV B.Pharm	18.00	21.00	34.00	31.00	0.00	0.00	1.00	1.00	

12. Work load of Faculty members for B. Pharm

Sl. No	Name of the Faculty	Subjects taught	B. Pharm		Total work load	Specific Remarks of the Inspector
			Th	Pr		
1.						
Enclosed in Annexure-I						

13. Percentage of students qualified in GATE in the last Three Years

Details	Year 2014-15	Year 2015-16	2016-17
No. of Students Appeared	6	10	43
No. of Students Qualified	0	1	1
Percentage	0	10	3

Signature of the Head of the Institution

Signature of the Inspectors

14. Whether the Institution has an Industry – Institution Interaction cell Yes No

If applicable please give the details for the previous Year

Events	Details for the Previous Year
No. of Industrial visits	1
Industrial Tour	1
Industrial Training	1
No. of Resource Persons from the Industry for Guest Lectures	2
No. of Collaboration projects with Industry	0

15. Percentage of students Placed through the College Placement Cell in the Last Three Years

Year	2014-2015	Year : 2015-2016	Year : 2016-2017
No. of students appeared for campus interview	20	0	30
% Placed	25	0	0

16. Whether Professional Society Activities are Conducted (Enclose Details) No
(ISTE, IPA, APTI, ICTA and Related Societies)

Signature of the Head of the Institution

Signature of the Inspectors

PART IV - PERSONNEL

TEACHING STAFF:

1. Details of Teaching Faculty for B.Pharm Course to be enclosed in the format mentioned below:

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
					After PG			
1.		Enclosed in Annexure-II						

2. Qualification and number of Staff Members

Qualification		
M. Pharm	PhD	Others - Full Time
23	02	-

3. Teaching Staff required year wise exclusively for B.Pharm for intake of 60 Students.

	No. of staff required for I *B.Pharm	Available	No. of staff required for II B.Pharm	Available	No. of staff required for III B.Pharm	Available	No. of staff required for IV B.Pharm	Available
Principal	1		1		1		1	
Pharmaceutical Chemistry	1	1	2	0	3	1	4	1
Pharmaceutical Analysis	1	0	--	1	--	0	1	0
Pharmacology	1	1	2	0	3	1	4	1
Pharmacognosy	1		2		3		3	
Pharmaceutics	1	0	2	1	3	0	4	1
Total	6		9		13		17	
Part time teaching Staff	3		--		--		--	
Remarks of the Inspection Team								

***Part time teaching staff for Mathematics, Biology and Computer Science can be appointed.**

Signature of the Head of the Institution

Signature of the Inspectors

4. **Staff Pattern for B. Pharm courses Department wise / Division wise:**

Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of inspection team
Department of Pharmaceutics	Professor	1	1	
	Asst. Professor	1	7	
	Lecturer	2	-	
Department of Pharmaceutical Chemistry (Including Pharm. Analysis)	Professor	1	1	
	Asst. Professor	1	05	
	Lecturer	3	-	
Department of Pharmacology	Professor	1	1	
	Asst. Professor	1	5	
	Lecturer	2	-	
Department of Pharmacognosy	Professor	1	2	
	Asst. Professor	1	-	
	Lecturer	1	-	
Department of PMRA	Professor		-	
	Asst. Professor		3	
	Lecturer		-	

5. **Selection criteria and Recruitment Procedure for Faculty:**

a.	Whether Recruitment Committee has been formed	Yes
b.	Whether Advertisement for vacancy is notified in the Newspapers	Yes
c.	Whether Demonstration Lecture has been conducted	Yes
d.	Whether opinion of Recruitment Committee Recorded	Yes

6. **Details of Faculty Retention for:**

Name of Faculty Member	Period	%
---	Duration of 15 yrs. and above	---
-	Duration of 10 yrs. and above	-
Mr.M. SUNIL Mr. K. Purnachander RAGHUNATH MURALI	Duration of 5 yrs. and above	25
Dr B. Chandra Shekhar Reddy CH.PRAVEENA Mr.CH.RAJVEER Mr.B.THIRUPATHI G. SANTHOSH Mr. T.MAHENDER Ms.SWETHA Mr.SHIVAKUMAR GOMATHI JOSHI G SUMA V.RAJU	Less than 5 yrs.	75

Signature of the Head of the Institution

Signature of the Inspectors

SHABANA SAFIA K.KARTHIK NAGENDRABABU MANASA KAVITHA K.SRAVAN KUMAR		
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7. Details of Faculty Turnover:

Name of Faculty Member	Period % of faculty retained in last 3 yrs	More than 50%	50%	25%	Less than 25%
Mr.M. SUNIL Mr. K. Purnachander RAGHUNATH MURALI		-	-	Yes	-

8. Number of Non-teaching staff available for B. Pharm course for intake of 60 Students:

S. No.	Name	Designation	Qualification	Date of joining	Experience	Signature	Remarks of Inspectors
1.	Shyam Sunder	Superintendent	B. Com	06/01/2016	10 yrs		
2.	Ail kumar	Senior assistant	B. Com	06/01/2016	5yrs		
3.	M. Govardhan	Librarian	M. LiSc.	06/01/2016	5 yrs		
4.	D. Raju	Librarian	B.Lisc	10/08/2014	2 yrs		
5.	Ch. Ratnakar Rao	Store keeper	M. Sc.	23/03/2009	4 yrs		
6.	Srinivas Rreddy	Jr. Asst.	B. Com	06/01/2016	5 yrs		
7.	Md. Ameeruddin	Typiest	B. Com	10/12/2014	2 yrs		
8.	R.Sushma	Lab. Tech	M.Sc	08/01/2011	3 yrs		
9.	K.Kalyani	Lab. Tech	B.Sc	06/97/2009	5 yrs		
10	A.Rani	Lab. Tech	B.Pharm	10/12/2014	2 yrs		
11	P.Ramsesh Kumar	Lab. Asst	B.Sc	23/12/2013	3 yrs		
12	B.Bhadru	Lab. Asst	SSC	06/01/2016	1 yr		
13	B. Satish	Peon	SSC	04/11/2007	9 yrs		
14	Upendra	Cleaning personnel	-	06/01/2016	2 yr		
15	Mariya	Cleaning personnel	-	06/01/2016	1 yr		
16	Srikanth	Gardener	SSC	06/01/2016	1 yr		

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9. Scale of pay for Teaching faculty (to be enclosed):

Sl. No	Name	Qualification	Designation	Basic pay Rs.	DA Rs.	HRA Rs.	CCA Rs.	Other allowance Rs.	Deductions			Bank A/C No	PAN No	EPF A/c no.	Total	Signature
									P T	TD S	EPF					
Enclosed in Annexure-III																

10. Whether facilities for Research / Higher studies are provided to the faculty?

(Inspectors to verify documents pertaining to the above)

Faculty members are allowed to the research work/ higher studies part time facilities also provided in the College

11. Whether faculty members are allowed to attend workshops and seminars?

(Inspectors to verify documents pertaining to the above)

The institute is providing all facilities to the teaching staff members, to attend the various seminars, workshops etc. in local colleges as well as outside and paying the expenses incurred.

12. Scope for the promotion for faculty: Promotions

Yes No

13. Gratuity Provided

Yes No

14. Details of Non-teaching staff members (list to be enclosed):

Sl No	Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
1.	Enclosed in Annexure-IV						

✓

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs. Yes/ No

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PART V - DOCUMENTATION**Records Maintained: Essential**

Sl. No	Records	Yes	No	Remarks of the Inspectors
1	Admissions Registers	✓		
2.	Individual Service Register	✓		
3.	Staff Attendance Registers	✓		
4.	Sessional Marks Register	✓		
5.	Final Marks Register	✓		
6.	Student Attendance Registers	✓		
7.	Minutes of meetings- Teaching Staff	✓		
8.	Fee paid Registers	✓		
9.	Acquaintance Registers	✓		
10.	Accession Register for books and Journals in Library	✓		
11.	Log book for chemicals and Equipment costing more than Rupees one lakh	✓		
12.	Job Cards for laboratories	✓		
13.	Standard Operating Procedures (SOP's) for Equipment	✓		
14.	Laboratory Manuals	✓		
15.	Stock Register for Equipment	✓		
16.	Animal House Records as per CPCSEA	✓		

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PART - VI

**1. Financial Resource allocation and utilization for the past three years:
(Audited Accounts for previous year to be enclosed)✓**

Sl	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-16			Expenditure in Rs. 2016-17		
No.	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring
1	610000	60569	225204	775000	130624	432090	450000	54889	113875

2. Total amount spent on chemicals and glassware for the past three years:

Sl	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-16			Expenditure in Rs. 2016-17			Remarks of the Inspectors*
No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1	Chemicals	100000	37000	Chemicals	150000	93379	Chemicals	100000	32782	
2	Glassware	75000	23569	Glassware	75000	37245	Glassware	50000	22107	

**3. Total amount spent on equipments for the past three years:
(Enclose purchase invoice)**

Sl	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-16			Expenditure in Rs. 2016-17			Remarks of the Inspectors*
No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1	Equipment	300000	170279	Equipment	4,00,000	324500	Equipment	100000	5,000	

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3. Total amount spent on Books and Journals for the past three years:

Sl No.	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-2016			Expenditure in Rs 2016-17			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1	Books	35000	20175	Books	50000	28000	Books	50000	3500	
2	Journals	100000	34750	Journals	100000	79590	Journals	150000	105375	

*Last three years including this academic year till the date of inspection

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PART VII – EQUIPMENT AND APPARATUS

Department wise list of minimum equipments required for B. Pharm (for a batch of 20 students)

DEPARTMENT OF PHARMACOLOGY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscopes	15	15	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahli's haemocytometer	20	20	Yes	
4	Hutchinson's spirometer	1	1	Yes	
5	Spygmomanometer	5	5	Yes	
6	Stethoscope	5	5	Yes	
7	Permanent Slides for various tissues	0	0	no	
8	Models for various organs	0	20	Yes	
9	Specimen for various organs and systems	0	20	Yes	
10	Skeleton and bones	0	1	Yes	
11	Different Contraceptive Devices and Models	0	0	Yes	
12	Muscle electrodes	1	1	Yes	
13	Lucas moist chamber	1	1	Yes	
14	Myographic lever	1	2	Yes	
15	Stimulator	1	7	Yes	
16	Centrifuge	1	1	Yes	
17	Digital Balance	1	1	Yes	
18	Physical /Chemical Balance	1	20	Yes	
19	Sherrington's Kymograph Machine / Polyrite	10	33	Yes	
20	Sherrington Drum	10	33	Yes	
21	Perspex bath assembly (single unit)	10	22	Yes	
22	Aerators	10	10	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	1	Yes	
25	Standard graphs of various drugs	0	0	Yes	
26	Actophotometer	1	1	Yes	
27	Rotarod	1	1	Yes	

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28	Pole climbing apparatus	1	1	Yes	
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	1	1	Yes	
30	Convulsiometer	1	1	Yes	
31	Plethysmograph	1	1	Yes	
32	Digital pH meter	1	1	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	10	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Levers, cannula	20	20	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACOGNOSY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscope with stage micrometer	15	20	Yes	
2	Digital Balance	2	2	Yes	
3	Autoclave	2	2	Yes	
4	Hot air oven	2	2	Yes	
5	B.O.D.incubator	1	1	Yes	
6	Refrigerator	1	1	Yes	
7	Laminar air flow	1	1	Yes	
8	Colony counter	2	2	Yes	
9	Zone reader	1	1	Yes	
10	Digital pH meter	1	1	Yes	
11	Microscope with stage and oil immersion objective	20	20	Yes	
12	Sterility testing unit	1	1	Yes	

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13	Camera Lucida	15	25	Yes	
14	Eye piece micrometer	15	15	Yes	
15	Stage micrometer	20	25	Yes	
16	Incinerator	1	1	Yes	
17	Moisture balance	1	1	Yes	
18	Heating mantle	15	15	Yes	
19	Flourimeter	1	1	Yes	
20	Vacuum pump	2	2	Yes	
21	Micropipettes (Single and multi channeled)	2	2	Yes	
22	Micro Centrifuge	1	1	Yes	
23	Projection Microscope	1	1	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	25	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	
6	TLC chamber and sprayer	10	10	Yes	
7	Distillation unit	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICAL CHEMISTRY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Hot plates	5	5	Yes	
2	Oven	3	3	Yes	
3	Refrigerator	1	1	Yes	
4	Analytical Balances for demonstration	5	10	Yes	
5	Digital balance 10mg sensitivity	10	10	Yes	
6	Suction pumps	6	6	Yes	
7	Muffle Furnace	1	1	Yes	
8	Mechanical Stirrers	10	10	Yes	
9	Magnetic Stirrers with Thermostat	10	10	Yes	
10	Vacuum Pump	1	1	Yes	

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11	Digital pH meter	1	1	Yes	
12	Microwave Oven	1	1	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Distillation Unit	2	2	Yes	
2	Reflux flask and condenser single necked	20	25	Yes	
3	Reflux flask and condenser double / triple necked	20	20	Yes	
4	Burettes	40	60	Yes	
5	Arsenic Limit Test Apparatus	20	20	Yes	
6	Nessler's Cylinders	40	60	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICS

Equipment:

Sl. No.	Name	Minimum Required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Homogenizer	5	5	Yes	
2	Digital balance (10 mg sensitivity)	5	5	Yes	
3	Microscopes	5	5	Yes	
4	Stage and eye piece micrometers	5	5	Yes	
5	Brookfield's viscometer	1	1	Yes	
6	Ball mill	1	2	Yes	
7	Sieve shaker with sieve set	1	1	Yes	
8	Double cone blender	1	1	Yes	
9	Propeller type mechanical agitator	5	5	Yes	
10	Autoclave	1	1	Yes	
11	Steam distillation still	1	1	Yes	
12	Vacuum Pump	1	1	Yes	
13	Standard sieves, sieve no. 8, 10, 12, 22, 24, 44, 66, 80	0	1	Yes	
14	Tablet punching machine	1	1	Yes	
15	Capsule filling machine	1	1	Yes	
16	Ampoule washing machine	1	1	Yes	

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17	Ampoule filling and sealing machine	1	1	Yes	
18	Tablet disintegration test apparatus IP	1	2	Yes	
19	Tablet dissolution test apparatus IP	1	1	Yes	
20	Monsanto's hardness tester	1	1	Yes	
21	Pfizer type hardness tester	1	1	Yes	
22	Friability test apparatus	1	1	Yes	
23	Clarity test apparatus	1	1	Yes	
24	Ointment filling machine	1	1	Yes	
25	Collapsible Tube Crimping Machine	1	1	Yes	
26	Tablet coating pan	1	1	Yes	
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	10	Yes	
28	Digital pH meter	2	2	Yes	
29	All purpose equipment with all accessories	1	1	Yes	
30	Aseptic Cabinet	1	1	Yes	
31	BOD Incubator	2	2	Yes	
32	Bottle washing Machine	1	1	Yes	
33	Bottle Sealing Machine	1	1	No	
34	Bulk Density Apparatus	2	2	Yes	
35	Conical Percolator (glass/ copper/ stainless steel)	10	10	Yes	
36	Capsule Counter	2	2	Yes	
37	Energy meter	2	2	Yes	
38	Hot Plate	2	2	Yes	
39	Humidity Control Oven	1	1	Yes	
40	Liquid Filling Machine	1	1	Yes	
41	Mechanical stirrer with speed regulator	2	2	Yes	
42	Precision Melting point Apparatus	1	1	Yes	
43	Tray Drier	1	1	Yes	
44	Distillation Unit	1	1	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Ostwald's viscometer	15	15	Yes	
2	Stalagmometer	15	15	Yes	

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3	Desiccator	5	5	Yes	
4	Suppository moulds	20	20	Yes	
5	Buchner Funnels Small, medium, large	0	5	Yes	
6	Filtration assembly	1	1	Yes	
7	Permeability Cups	5	6	Yes	
8	Andreason's Pipette	3	3	Yes	
9	Lipstick moulds	10	10	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and Department.

PHARMACEUTICAL BIOTECHNOLOGY

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Orbital shaker incubator	1	1	Yes	
2	Lyophilizer (Desirable)	1	0	No	
3	Gel Electrophoresis (Vertical and Horizontal)	1	1	Yes	
4	Phase contrast/Trinocular Microscope	1	0	No	
5	Refrigerated Centrifuge	1	0	No	
6	Fermenters of different capacity (Desirable)	1	0	No	
7	Tissue culture station	1	1	Yes	
8	Laminar airflow unit	1	1	Yes	
9	Diagnostic kits to identify infectious agents	1	1	Yes	
10	Rheometer	1	1	Yes	
11	Viscometer	1	20	Yes	
12	Micropipettes (single and multi channeled)	0	2	Yes	
13	Sonicator	1	1	Yes	
14	Respinometer	1	1	Yes	
15	BOD Incubator	1	1	Yes	
16	Paper Electrophoresis Unit	1	1	Yes	
17	Micro Centrifuge	1	1	Yes	
18	Incubator water bath	1	1	Yes	
19	Autoclave	1	1	Yes	
20	Refrigerator	1	1	Yes	

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21	Filtration Assembly	1	1	Yes	
22	Digital pH meter	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

CENTRAL INSTRUMENTATION ROOM:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Colorimeter	1	3	Yes	
2	Digital pH meter	1	1	Yes	
3	UV- Visible Spectrophotometer	1	1	Yes	
4	Flourimeter	1	1	Yes	
5	Digital Balance (1mg sensitivity)	1	2	Yes	
6	Nephelo Turbidity meter	1	1	Yes	
7	Flame Photometer	1	1	Yes	
8	Potentiometer	1	1	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	0	No	
11	HPLC	1	1	Yes	
12	HPTLC (Desirable)	1	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No	
14	Biochemistry Analyzer (Desirable)	1	0	No	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No	
16	Deep Freezer (Desirable)	1	0	No	
17	Ion- Exchanger	1	1	Yes	
18	Lyophilizer (Desirable)	1	0	No	

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Signature of the Inspectors

Observation of the Inspectors:

Compliance of the last recommendations by Inspectors
Specific observations if not complied

Signature of Inspectors:	1.
	2.

Note:

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

Signature of the Head of the Institution

Signature of the Inspectors